



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

MCO P11000.22 Ch 6  
LFF-3

**AUG 11 2009**

MARINE CORPS ORDER P11000.22 Ch 6

From: Commandant of the Marine Corps  
To: Distribution List

Subj: MARINE CORPS HOUSING MANAGEMENT

Ref: (a) PL 110-28, "The U.S. Troops Readiness, Veterans' Care, Katrina Recovery, and Iraq Accountability Appropriations Act, 2007," May 25, 2007  
(b) PL 110-181, "National Defense Authorization Act for Fiscal Year 2008," January 16, 2008  
(c) 32 C.F.R. 199.2  
(d) DOD 4165.63-M, "DOD Housing Management," September 30, 1993  
(e) The Architectural Barriers Act of 1968  
(f) Memo for Secretaries of the Military Departments, DOD Housing Inspection Standards for Medical Hold and Holdover Personnel (NOTAL) September 18, 2007  
(g) SECNAVINST 6401.1B

Encl: (1) New page inserts to MCO P11000.22

1. Situation. To replace cover page to add reference (g) and to transmit a new chapter 5 into the Order.

2. Execution

a. Remove the Table of Contents and replace with corresponding Table of Contents contained in enclosure (1).

b. Insert new chapter 5: Domestic Animal Control, contained in enclosure (1).

3. Summary of Changes. This change to the Order implements policy on the control of domestic animals aboard Marine Corps installations. The policy applies only to privately owned animals (or "pets"), specifically those cats and dogs owned by service members and their dependents.

4. Filing Instructions. File this change transmittal page in front of the original Order.

E. G. USHER III  
Deputy Commandant for  
Installations and Logistics

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

DISTRIBUTION: PCN: 10203380000

Copy to: 7000110 (55)  
8145005 (2)  
7000093, 099, 144/8145001

## TABLE OF CONTENTS

IDENTIFICATION	TITLE	PAGE
	Reports Required.....	v
	Introduction.....	vii
Chapter 1	FAMILY HOUSING MANAGEMENT.....	1-11
Chapter 2	BACHELOR HOUSING MANUAL.....	2-5
Chapter 3	OPERATION AND MAINTENANCE OF GENERAL OFFICER QUARTERS.....	3-3
Chapter 4	WOUNDED WARRIOR HOUSING MANAGEMENT.....	4-3
Chapter 5	DOMESTIC ANIMAL CONTROL.....	5-2
APPENDIX A	DEFINITIONS.....	A-1
APPENDIX B	FAMILY HOUSING FURNISHINGS, FURNITURE AND EQUIPMENT.....	B-1
APPENDIX C	INSTRUCTIONS FOR PREPARATION OF THE HOUSING INVENTORY AND OCCUPANCY REPORT.....	C-1
APPENDIX D	FAMILY HOUSING RENTS AND CHARGES.....	D-1
APPENDIX E	FAMILY HOUSING SELF-HELP PROGRAM.....	E-1
APPENDIX F	OCCUPANTS' RESPONSIBILITIES AND LIABILITY FOR MARINE CORPS FAMILY AND BACHELOR HOUSING.....	F-1
APPENDIX G	CONDITION OF OCCUPANCY FORM FOR MILITARY HOUSING.....	G-1
APPENDIX H	INSTRUCTIONS FOR COMPLETING DD FORMS 1391 AND 1391C.....	H-1
APPENDIX I	INSTRUCTIONS FOR COMPLETING NAVFAC FORM 11013/7.....	I-1
APPENDIX J	INSTRUCTIONS FOR PREPARING THE FAMILY HOUSING REPAIR AND IMPROVEMENT PROJECT STATUS REPORT.....	J-1
APPENDIX K	CONDITION OF OCCUPANCY FORM FOR BACHELOR HOUSING.....	K-1
APPENDIX L	BACHELOR HOUSING REQUIREMENTS ESTIMATE.....	L-1

TABLE OF CONTENTS

IDENTIFICATION	TITLE	PAGE
APPENDIX M	INSTRUCTIONS FOR COMPLETING DD FORM 2085, BACHELOR HOUSING INVENTORY AND UTILIZATION DATA.....	M-1
APPENDIX N	MARINE CORPS INNKEEPER AWARD PROGRAM SAMPLE NOMINATION, WITH INSTRUCTIONS.....	N-1
APPENDIX O	FAMILY HOUSING FURNISHINGS, FURNITURE, AND EQUIPMENT INSTRUCTIONS FOR COMPLETING DD FORM 2405 GENERAL AND FLAG OFFICER QUARTERS (G&FOQ) MANAGEMENT REPORT.....	O-1
APPENDIX P	WOUNDED WARRIOR HOUSING INSPECTION CHECKLIST...	P-1

Chapter 5

DOMESTIC ANIMAL CONTROL

	<u>PARAGRAPH</u>	<u>PAGE</u>
PURPOSE.....	5000	5-2
APPLICABILITY.....	5001	5-2
BACKGROUND INFORMATION.....	5002	5-2
PROHIBITED DOG BREEDS.....	5003	5-3
REQUESTS FOR WAIVER AND GRANDFATHER CLAUSE....	5004	5-3
REGISTRATION, VACCINATION, IDENTIFICATION AND CONTROL OF PETS.....	5005	5-5
BREEDING OF PETS.....	5006	5-6
NUMBER OF PETS ALLOWED.....	5007	5-6



## Chapter 5

Domestic Animal Control

5000. PURPOSE. To provide Marine Corps policy on the control of domestic animals aboard Marine Corps installations.

5001. APPLICABILITY

1. Animals. This policy applies only to privately owned animals (hereafter referred to as "pets"), specifically those pet cats and dogs, owned by service members and/or their dependents, and is not intended to address control of Department of Defense-owned (DOD-owned) animals, Government-owned (non-Department of Defense) animals, or Nonappropriated Fund-owned animals (NAF-owned animals) such as horses, aboard Marine Corps installations. Control of all other types of household pets (hamsters, guinea pigs, aquarium fish, etc.) should be addressed via local policy as required. Non-domesticated ("wild") animals and farm animals are prohibited in family housing and as such are not addressed in this policy. This policy does not address feral animals, which are covered under installation pest management plans.

2. Family Housing. This policy pertains to all government-owned family housing and Public Private Venture (PPV) privatized housing areas located or accessed via the Marine Corps installation. In the case of off-base privatized housing serving Marine Corps families, where the Department of the Navy is a partner, this policy is applicable to the greatest extent possible and will be fully implemented in the next PPV business agreement revision. For those Marine Corps installations where another Service exercises executive agency responsibility for housing (specifically, Marine Corps Base Camp Butler, Japan, and Marine Corps Air Station Miramar, California), this policy will apply to the greatest extent possible. Local installation commanders will work collaboratively with other Services exercising executive agency responsibility to ensure compliance by Marines and their families.

3. Bachelor Housing. Residents of Bachelor Housing are prohibited from keeping cats or dogs in Bachelor or Family Housing.

5002. BACKGROUND INFORMATION. Pet ownership for those service members and their families residing in government-owned or PPV family housing provides a real and tangible benefit, and

contributes to Quality of Life for resident families. However, the rise in ownership of large dog breeds with a predisposition toward aggressive or dangerous behavior, coupled with the increased risk of tragic incidents involving these dogs, necessitates a uniform policy to provide for the health, safety and tranquility of all residents of family housing areas.

5003. PROHIBITED DOG BREEDS. Pit Bulls, Rottweilers, canid/wolf hybrids, or any canine breed with dominant traits of aggression present an unreasonable risk to the health and safety of personnel in family housing areas. Consequently, full or mixed breeds of Pit Bulls, Rottweilers and canid/wolf hybrids are prohibited aboard Marine Corps installations. In the absence of formal breed identification (e.g., certification by a civilian organization such as the American Kennel Club) a determination of "majority breed" will be made by a Veterinary Corps Officer (VCO) or a civilian veterinarian.

5004. REQUESTS FOR WAIVER AND GRANDFATHER CLAUSE

1. Grandfather Waiver Requests. Residents of government-owned or PPV-owned family housing currently in possession of properly registered dogs meeting the prohibited breed or mixed breeds noted in paragraph 5003 above, may keep their pet dog in family housing through 30 September 2012 provided the following "grandfather" provisions are met:

a. Pet owner residents must submit for waiver to this policy within 60 calendar days from the date of signature of Change 6 to this Order, and receive approval of waiver from the local installation commander.

b. Dogs to be waived under this policy must pass a nationally-recognized temperament test, administered and interpreted by individual(s) who have been certified in the technique and evaluation of the test results, at the service member resident's expense. Such tests include Canine Good Citizen (AKC) and the Delta Test (Delta Society). Questionable animals may be referred to a board certified veterinary behaviorist. At no time will waiver authority for purposes of "grandfathering" be delegated below the O-6 level.

c. Pet owner residents comply with all provisions of this order as well as applicable local, state and installation directives for their registered dog(s) to remain in government-owned or PPV family housing.



d. Prior waiver approval at a previous duty station expires upon vacating family housing at the previous duty station, or at the end of the grandfather period of 30 September 2012, whichever is soonest.

e. Waiver approval for a pet dog will be terminated upon determination that the dog is found to be a dangerous or vicious dog per the following criteria:

(1) The term "dangerous dog" means any canine or canine crossbreed that has attacked and bitten, or inflicted injury on a person or another animal, or killed another animal.

(2) The term "vicious dog" means a canine or canine crossbreed that has (i) killed a person or (ii) inflicted serious injury to a person, including multiple bites, serious disfigurement, serious impairment of health, or serious impairment of a bodily function.

f. Installation commanders are highly encouraged to engage their special staff (local VCO, family housing director, staff judge advocate, Base Inspector, Provost Marshal, and Animal Control Officer) to validate a pet dog's prior behavior, demeanor and suitability when considering approval of a grandfather waiver request under this policy.

g. Dangerous and vicious animals represent an unacceptable risk to the safety and tranquility of Marine Corps installations and their personnel. When a domestic animal is deemed dangerous or vicious, it will be prohibited from Marine Corps installations. Installation commanders will establish local policies which address investigation of complaints against dangerous or vicious animals and determination of whether an animal fits the stated criteria above, and direct expeditious disposition of such animals. Failure to comply with the procedures and guidelines contained in this policy may result in disciplinary action taken against the sponsor through the appropriate chain of command, involuntary removal and confinement of the animal by proper authority, or serve as grounds for administrative action up to and including eviction from family housing.

h. Current residents of government-owned or PPV-owned family housing in Hawaii or Japan, with dogs quarantined away from the residence in accordance with local policy or in transit associated with the resident's permanent change of duty station



to that location, may submit for waiver in accordance with the guidelines contained in this paragraph.

2. Visitors, sponsors and their dependents will not bring prohibited canine breeds, as defined in paragraph 5003, aboard any Marine Corps installation, at anytime. In every case, sponsors are fully responsible for their visitors' pet dogs while aboard Marine Corps installations. However, no provision of this Order is intended to limit authorized patrons' access to services provided by on-base U.S. Army Veterinary Treatment Facilities. Entry of authorized patrons with pets that are otherwise prohibited access aboard Marine Corps installations under this Order will be for the sole purpose to obtain care, involving travel immediately to and from the veterinary treatment facility only, with no other stops aboard the installation authorized.

3. Should local installation commanders desire relief from this policy, a formal request for waiver to policy will be submitted via the chain of command to HQMC (Code LFF) for consideration.

5005. REGISTRATION, VACCINATION, IDENTIFICATION AND CONTROL OF PETS. All dogs and cats must be registered with the local Veterinary Treatment Facility (VTF), or other agency aboard the base as designated by the installation commander, and proof of registration submitted to the local Family Housing Office, prior to entry to family housing units. The Family Housing Office will ensure the pet's information is recorded within the installation's files, and provided to the PPV partner if the member is referred for privatized housing. Proof of registration will consist of civilian or military veterinarian certification of required vaccinations and a functioning microchip identification device. Vaccination and identification services may be offered by VTFs, per reference (g).

1. Vaccination and microchip implantation services will be procured at the owners' expense for all cats and dogs, regardless of breed, at the local VTF or via commercial veterinary medical service providers, but certification must be made by the installation Veterinary Treatment Facility (VTF) or other other agency aboard the base as designated by the installation commander. Microchips will be International Standards Organization (ISO) compatible to help facilitate overseas travel.

2. Dogs and cats will be vaccinated at the owners' expense against rabies every one to three years depending upon age, vaccination history and local laws and installation regulations. All owners must furnish proof of current rabies vaccination to VTF at the time of registration. In the case of pets that are less than four months of age, this information will be furnished before the animal reaches the age of five months.

3. There is no requirement that dogs or cats be spayed or neutered, but owners are strongly encouraged to pursue this procedure for their pet. Owners of pets which have reproductive organs intact must maintain awareness of the risks of unwanted pet pregnancy. Pets which are "in heat" can induce unwanted behavior in other pets including increased aggression, and produce unwanted puppies and kittens that are often abandoned or worse, are subjected to inhumane treatment. The choice to spay or neuter a pet is a responsible and prudent measure which ultimately benefits all residents.

4. All dogs and cats must wear a collar at all times with a valid, current rabies vaccination tag or pet registration tag, in compliance with applicable state and local law, attached to the collar. Upon assignment to family housing, owners will ensure an additional tag with the current address of the owner is attached within thirty days of occupancy in family housing.

5. Owners are responsible at all times for controlling the behavior of their pets. No animal will be allowed to roam free at any time.

5006. BREEDING OF PETS. Breeding of dogs or cats, whether intentional or accidental, is expressly prohibited aboard Marine Corps installations.

5007. NUMBER OF PETS ALLOWED. Residents of family housing will be limited to no more than two (2) dogs, two (2) cats, or one (1) cat and (1) dog.



Consolidated list of Consensus Review feedback as of 29 Jun 2009

#	Agency / Command	Topic	Comments	LFF Recommendation
1	Various	Grandfather waiver	Recommend establish time limit for current residents to submit for waiver	Concur, recommend 60 days from date of signature of order change.
2	Various	G'father waiver	What other temperament tests are approved/endorsed by HQMC as part of G'father waiver process?	Nonconcur, examples provided in order change.
3	Various	US Army VETCOM support	Some military vets do not support testing, chipping, etc.	Recommend no action. VETCOM does not support breed bans. Commercial resources are available in all CONUS locations.
4	Various	New resident waiver requests	Recommend delete wording of Change 6 which establishes waiver process OUTSIDE the grandfather clause. If not normally supported, why encourage additional waivers?	Concur, wording deleted.
5	MCB HAWAII	Pets in transit / quarantine	Some residents on HI may have a pet in shipment/transit or from mainland or in island 120 day quarantine at time this change is signed. What should they do?	Local command decision to accommodate pets in transit or on-island quarantine as of date of signature of order change.
6	Various	Microchip identification	Does microchipping reqmt apply to all cats/dogs in family housing?	Concur. Current wording in Order change supports this.
7	Various	Records maintenance	Who maintains the record of pets approved for residents in housing? The partner? The MHO? Who enters in eNH?	MHO will maintain record of pet information via entry in eNH. Local commanders may direct other local offices (e.g., Animal Control Office) maintain record as well.
8	MCBJ	Penalty for noncompliance	Forced eviction of families to out-in-town due to noncompliance may lead to perception this problem is being dumped on HN, with adverse impact to relation with HN. Recommend wording change to include other disciplinary measures or actions.	Concur, wording added to Order change to reflect range of measures available to local commanders to enforce.



Consolidated list of Consensus Review feedback as of 29 Jun 2009

9	MCAS Yuma	Penalty for noncompliance	How long do pet owners have to remove pets if the owner fails to secure all certifications/tests/or otherwise fail to meet reqmts, and fails to submit for G'father waiver?	Concur, recommend 60 days from date of signature of order change
10	CPEN	G'father waiver	Can current residents obtain pet of banned breed at any time up to 31Dec2011? Rec change wording.	Nonconcur. Order change is clear that Grandfather waiver may only be requested by current residents.
11	MCAS Yuma	Bachelor Housing residents	Some BH residents have had friends in FH maintain pets for them. Rec explicit language which clearly bans this practice.	Concur, wording changed in Order change.
12	MCAS Yuma	Pet registration/tags	At MCAS Yuma, Animal Control Office maintains registration and provides tags for approved pets. Rabies tags not required by state/county/city law, but registration tags are. Change wording?	Concur, revise wording to reflect compliance with state and local ordinances
13	MCAS Yuma	Kenneling	Allow kenneling/pet sitting but not to exceed 2 pets in the host family's home?	Concur with recommended change for pet sitting. Nonconcur with endorsement of "kenneling."
14	MARFORCOM, MCIEAST, MCB CAMP LEJEUNE	G'father waiver	Recommend extend sunset of waivers to 31 Dec 2012, vice 2011	Nonconcur, attrition of majority of resident families with banned breeds from family housing will occur over the 2.5 year period up to Dec 2011. Local installations can submit request to LF for exception to policy if desired due to local conditions.
15	MCB QUANTICO	Recertification of temperapent test	Two year recert will be very soon before sunset date of Grandfather clause. Recommend recert at 3 year period or do away with recert requirement.	Concur, recommend remove recertification requirement.